

Nirmala Memorial Foundation College of Commerce and Science  
Kandivali (E)

**Pre-Admission Online Registration Process for First  
Year Degree students -2023-2024**

Students who have appeared for H.S.C. Examination Feb-2023 and wish to seek admission for First Year Degree course can note the following steps to get the online admission form:

| Sr. No. | Particulars                                                                                                                                                                    |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (1)     | Visit university website: <a href="http://mum.digitaluniversity.ac">http://mum.digitaluniversity.ac</a>                                                                        |
| (2)     | Click on "Pre-Admission Online Registration" where you will get complete information about online admission procedure.                                                         |
| (3)     | Read all information carefully given in all links before you start applying. You have to register your mobile No. so as to get your personalized Login ID and Password by SMS. |
| (4)     | Click on "Apply".                                                                                                                                                              |
| (5)     | Complete the Agreement by providing correct information and then proceed.                                                                                                      |
| (6)     | Click on "Register" and confirm registration by clicking on "Proceed".                                                                                                         |
| (7)     | Complete the registration information with the help of your HSC Mark Sheet and Leaving Certificate. Fill correct information then click on Registration                        |
| (8)     | You will get your user name and password on email ID and phone.                                                                                                                |
| (9)     | Verify registration and change password within 24 hours.                                                                                                                       |
| (10)    | Confirmed registration "Click on proceed".                                                                                                                                     |
| (11)    | Login by entering your login ID and Password.                                                                                                                                  |
| (12)    | Start applying by clicking on "Click here to Apply".                                                                                                                           |
| (13)    | You should have scanned images of your photograph and signature in .jpg format. Upload your photo and signature in given columns by browsing them from your computer.          |
| (14)    | Once your images will display on your computer screen upload them accordingly as "Upload photo" for photograph and "Upload Signature" for signature.                           |
| (15)    | If image is bigger than the space given the crop the image and save and upload the same.                                                                                       |
| (16)    | After checking your images click on "Proceed".                                                                                                                                 |
| (17)    | You need to complete your profile one by one by providing correct information before clicking on "Click here to Apply".                                                        |
| (18)    | Select your course (BCOM/BMS/BAF/BMM/CS/IT) and click on "Proceed".                                                                                                            |
| (19)    | Select the college where you wish to seek admission.                                                                                                                           |
| (20)    | Select medium of instruction as "English" and then click on "Save and Proceed".                                                                                                |
| (21)    | Take a print out of your E-Suvidha Ticket where your verification code will be displayed by clicking on "Print your E-Suvidha Ticket".                                         |
| (22)    | Take a print out of your admission form by verifying your verification code.                                                                                                   |
| (23)    | Bring both the copies "Student copy" as well as "College copy". Purchase admission form and submit application form and required documents in college.                         |